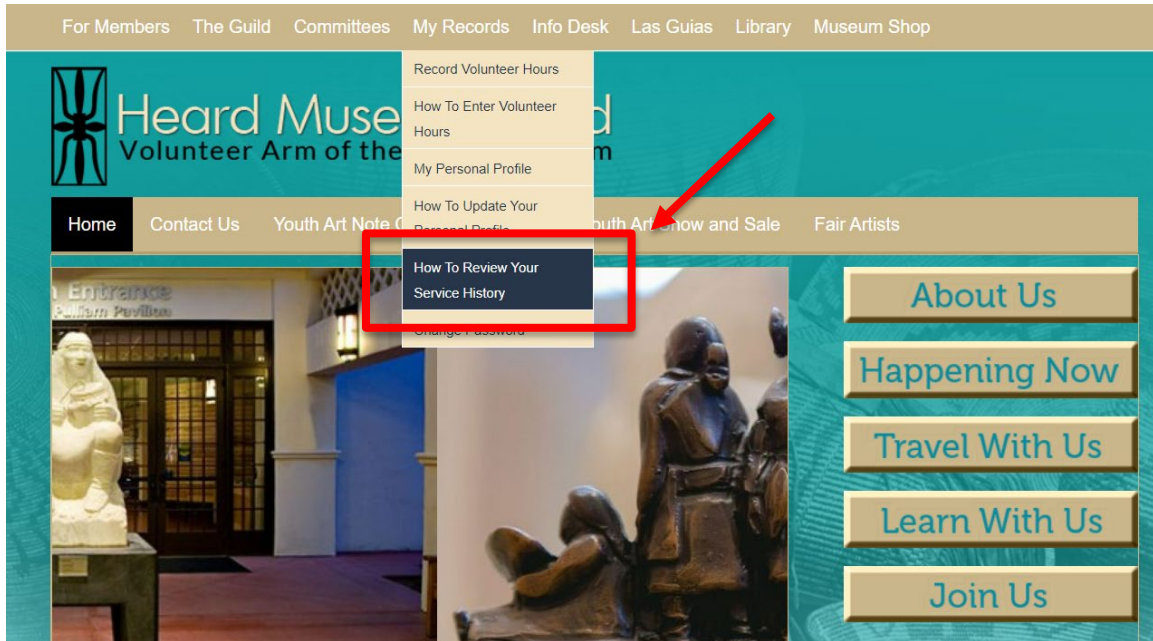


How to Review Your Guild Volunteer Service History

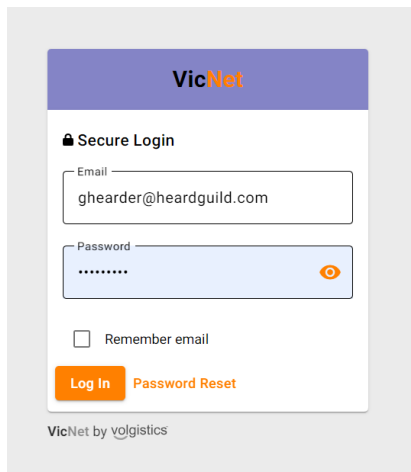
(Updated for new interface, September 2023)

Go to <http://www.heardguild.org> and click on My Records at the very top of the website in the tan bar. Next a drop-down menu will appear, click on “Record Volunteer Hours”.



Continue to the Login page.

On the login page, enter your email address and password and click on “Log In.”



The main page opens.

Click on “Service” in the main banner.

Heard Museum Guild

Home Schedule **Service**


Guild Rosters

- Membership Roster, September 4, 2023
- Active and LOA Las Guías, May 15, 2023

Meeting Minutes and Financial Statements

Guild General and Board Meeting Minutes and Financial Reports.

Click Here

This brings up the **Service** page. Go to the bottom of the page and look for “Service by Year”. Click on the  icon at the right side of the page and the year will open to show you a chart with the **Date** of service, the **Assignment**, and the **Hours**.

Heard Museum Guild

Home Schedule **Service**

Barry Volunteer

Post Service

Start of Service - End of Service*
9/7/2023 - 9/7/2023




Hours

Assignment*

Post

Totals

Start Date: Nov 30, 2017
YTD Hours (starting Mar '23): 25:30
Total Hours: 129:40

Service by Year   

2023	43:20 hours served	▼
2022	86:20 hours served	▼

You can print this chart or you can export it as an Excel file. If there are issues with your hours contact Service Records at membership@heardguild.org